

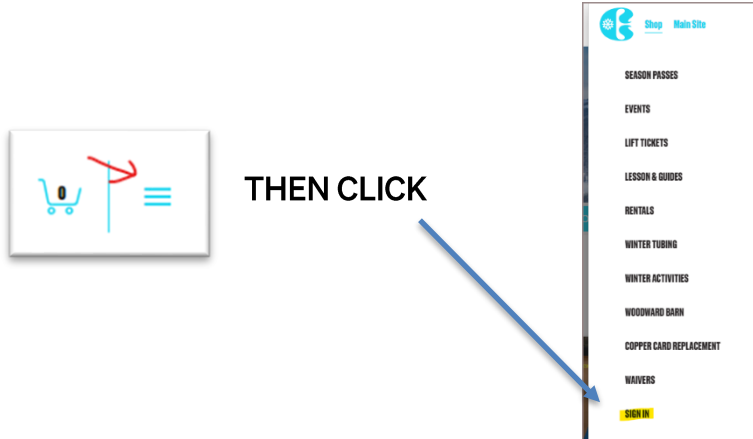
# HOW TO ACCESS YOUR VOUCHERS

**All Vouchers are loaded into Copper’s eStore and can be redeemed through Guest Services (not HR)**

- Once your winter pass is printed, your vouchers are loaded & available on the eStore or via Guest Services
- Some vouchers can be redeemed online for ease – all guest service locations can assist as well
- **IMPORTANT:** Friends and Family Vouchers require a \$5 Copper Card at the time of redemption
  - \*This card is reloadable – do not throw the card away!

To access your eStore account & retrieve your vouchers to give to your friends or family members:

1. Go to [buy.coppercolorado.com/s/season-passes/season-passes-2/](http://buy.coppercolorado.com/s/season-passes/season-passes-2/)  
You can also go to coppercolorado.com, scroll down to the bottom, and click the neon green “Account Login” link
2. **Click the menu icon on the upper right side of the screen**, then click ‘sign-in’ from the menu (mobile layout may differ)



**IF** you’ve logged into the eStore previously, simply login with your same email and your password. If you forgot your password, click on the “Reset Password” link. After you have successfully logged in, **jump to step 4 below**. (Call HR for the correct email on file if needed)

**OR** if you have never logged into the eStore, continue with step 3:

3. Do not click “Create an Account”! Follow these steps to find your account:
  - I. Employees enter your personal email address associated with Workday (This is important, because the personal email provided must match your Workday profile.) → select continue
    - Volunteers should use their personal email that has been provided to HR.
    - Dependents and Longevity Pass Holders also have the option to enter the 11-digit access number found on their pass beginning with **CMR** → select continue
    - Call HR for the correct email on file if needed.
  - II. You will be prompted to verify your account via email (phone # verification isn’t working; do not use). A verification code will be emailed; you’ll then be prompted to enter that code and redirected to create a password.
    - i. (Passwords must be at least 6 characters, includes upper and lower case letters, at least one digit ( 0-9 ), and has at least one special character (@,!,#,\$,%,^,&,\*+,,-=#)
4. Once you are in your profile, click on:
  - I. **My Account** (top right of website, located under your name, mobile layout may differ)
  - II. **Vouchers** (left side of website, mobile layout may differ) - You can choose to print off the vouchers or simply give the voucher number to your friends and family.
  - III. For ease, please take voucher number to ticket window or guest services.
  - IV. If you cannot find the voucher you are looking for, toggle between the two voucher options:

